THE WOODLAND PRE-SCHOOL

The Guide and Scout Centre,
Coates Lane, Downley.
Bucks, HP13 5UX
Tel 01494 521953 (8.00am – 3.30pm)
www.thewoodlandpreschool.co.uk

Partnership with Parents Policy

Introduction

The Woodland Pre-School believes that children benefit most from early years education and care when parents and settings work together in partnership.

Our aim is to support parents as their child's first and most important teachers, by involving them in their child's education and in the full life of the Woodland Pre-School. We also aim to support parents in their continuing education and personal development with regards to their own parenting skills.

When we refer to "parents" we mean both mothers and fathers; natural or birth parents, as well as step-parents, foster parents, same sex parents and parents who do not live with their children, but have contact with them and play a part in their lives.

The Children Act (1989) defines parental responsibility *as* 'all the rights, duties, powers, responsibilities and authority which by law a parent of a child has in relation to the child and his property'.

Procedures

- Parents are made to feel welcome in our setting; they are greeted appropriately
- We inform all parents about how the setting is run. We signpost parents to our website which contains our key policies as well as making them aware that there are other policies available on request. If needed we can aid the understanding of this information.
- We inform all parents on a regular basis about their child's progress through end of session chats where possible, regular observations on Tapestry and parents' evenings which are held in the Autumn and Spring terms.
- We take into account the views of parents and carers and use them to adapt and develop our provision in order to improve the outcomes for children.
- We involve parents in the shared record keeping about their child - both formally and informally - and ensure parents have access to their children's written developmental records.
- We require written requests from parents should they wish to see any personal records kept on their child. We abide by GDPR Guidelines
- We inform all parents of the systems for registering queries, complaints or suggestions and check to ensure these are understood. All parents have access to our written Complaints Policy.
- We invite parents to attend meetings at appointed times but, should this prove difficult, we try to arrange mutually convenient times to avoid excluding anyone.

- We continually liaise with parents using verbal dialogue, weekly email updates, meetings, questionnaires, our website, newsletters, posters and announcements. We are constantly striving to improve our knowledge of the needs of each child and support all our families.
- Parents are actively encouraged to become a member of the CIO and participate in decision making processes according to the structure in place within our setting.
- We encourage parents to become involved in the social and cultural life of the setting and actively contribute to it.
- We provide information about opportunities to be involved in the setting in ways that are accessible to parents with basic skill needs, or those for whom English is an additional language, aiming to provide an interpreter for parents who speak a language other than English and to provide translated written materials.
- We make every effort to accommodate parents who have a disability or impairment.
- We aim to ensure all parents are included - that may mean we have different strategies for involving fathers or parents who work or live apart from their children.
- We welcome the contributions of parents, in whatever form these may take.
- We encourage parents to contribute their own skills, knowledge and interests to the activities of the setting.
- We provide opportunities for parents to learn about the curriculum offered in the setting and about young children's learning, in the setting and at home.
- We inform parents about relevant conferences, workshops and training.
- Information about a child and his or her family is kept confidential within our setting. We provide a privacy notice that details how and why we process personal information. The exception to this is where there is cause to believe that a child may be suffering, or is likely to suffer, significant harm, or where there are concerns regarding a child's development that need to be shared with another agency. We will seek parental permission unless there are reasons not to in order to protect the safety of the child.
- We seek specific parental consent to administer medication, take a child for emergency treatment, take a child on an outing and take photographs for various purposes.

This Partnership with Parents policy has been adopted by the Woodland Pre-School

On (date) March 2026_____

To be reviewed on (date) March 2027_____